

Republic of the Philippines
CGO CALOOCAN, NCR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO CALOOCAN, NCR in the CSC website:

LORILEI J. DEL CARMEN

OIC - HRMDO

Date: November 17, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	City Government Assistant Department Head II	1	24-1	88,410.00	Bachelor's Degree	24 hours of training in management supervision	4 years in position involving management and supervision	CS Professional (Second Level Eligibility)	N/A	Business Permit and Licensing Office
2	Medical Officer III	28-6	21-1	62,449.00	Doctor of Medicine	None required	None required	RA 1080	N/A	Caloocan City North Medical Center
3	Administrative Aide III (Clerk I)	10	3-1	14,125.00	Completion of two years studies in college	None required	None required	CS Sub-Professional (First Level Eligibility)		City Accounting Department
4	Accountant I	17-5	12-1	27,608.00	Bachelor's Degree in Commerce/Business Administration major in Accounting	None required	None required	RA 1080	N/A	City Accounting Department
5	Administrative Officer II (Budget Officer I)	24-1	11-1	25,439.00	Bachelor's Degree relevant to the job	None required	None required	CS Professional (Second Level Eligibility)	N/A	City Budget Department
6	Metro Aide I	47-91	2-1	13,305.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)	N/A	City Environmental Management Department
7	Administrative Aide I (Utility Worker I)	24-1	1-1	12,517.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)	N/A	City Environmental Management Department
8	Metro Aide I	47-25	2-1	13,305.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)	N/A	City Environmental Management Department
9	Metro Aide II	46-15	4-1	14,993.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)	N/A	City Environmental Management Department
10	Administrative Aide III (Utility Worker II)	23-14	3-1	14,125.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)	N/A	City General Services Department
11	Nutritionist Dietitian III	214	18-1	45,203.00	Bachelor's Degree Major in Nutrition, Dietitics or Community Nutrition	8 hours or relevant training	2 years of relevant experience	RA 1080	N/A	City Health Department
12	Attorney III	39	21-1	62,449.00	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	City Legal Department

13	Attorney III	26	21-1	62,449.00	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	City Legal Department
14	Planning Officer IV	16	22-1	69,963.00	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	CS Professional (Second Level Eligibility)	N/A	City Planning and Development Department
15	Supervising Administrative Officer (Administrative Officer IV)	2	22-1	69,963.00	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	CS Professional (Second Level Eligibility)	N/A	City Veterinary Services
16	Engineer I	10	12-1	27,608.00	Bachelor's degree in Engineering relevant to the job	None required	None required	RA 1080	N/A	Office of the City Building Official
17	Building Inspector	14-1	11-1	25,439.00	Bachelor's Degree relevant to the job	None required	None required	CS Professional (Second Level Eligibility)	N/A	Office of the City Building Official
18	Administrative Aide III (Driver I)	12	3-1	14,125.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s.2013 - Cat. IV)	N/A	Office of the City Vice Mayor
19	Security Guard III	15	8-1	18,998.00	High School Graduate	4 hours of relevant training	1 year of relevant experience	Security Guard License (MC 10, s.2013 - Cat. IV)	N/A	Public Safety and Traffic Management Department
20	City Government Assistant Department Head II	2	24-1	88,410.00	Bachelor's Degree	24 hours of training in management supervision	4 years in position involving management and supervision	CS Professional (Second Level Eligibility)	N/A	Public Safety and Traffic Management Department
21	Administrative Officer V (Supply Officer III)	30	18-1	45,203.00	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	CS Professional (Second Level Eligibility)	N/A	University of Caloocan City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 4, 2022.