

**APPLICATION FOR REGISTRATION AS
BARANGAY MICRO BUSINESS ENTERPRISE
(BMBE)**

UNDER R.A. 9178

(To be accomplished in triplicate)

BMBE Form 01

Date Application Filed: _____

Application No. _____

New Renewal

PASSPORT SIZE
ID PICTURE OF
OWNER/HEAD
OF BUSINESS
ENTERPRISE

Name of Business Enterprise

Name of Owner or Head of Enterprise

(Last Name) (First Name) (Middle Name) Male Female

Business Address _____ Tel. No. _____

Fax. No. _____

Owner's/Business' Tax Identification Number _____

Type of Business Organization Single Proprietorship Partnership Corporation Cooperative
 Association Others _____

Status of Business New Existing

Principal Business Activity Production Processing Manufacturing Trading
 Services Others _____

Total Assets (To the Nearest Thousand Pesos) _____

Total Number of Employees _____ (No. of Males _____ No. of Females _____)

For Partnership/ Corporation/ Cooperatives/ Associations

Partners/Directors/Officers	Address

Branches, if any

Address/es	Tel.No.

I We hereby declare that all information supplied in this application are true and correct to the best of my belief and knowledge, and any false or misleading information supplied, or production of materially false or misleading document to support this application shall be a ground for the appropriate criminal, civil and/or administrative action against our enterprise.

I We undertake to advise the Office of the Treasurer of the Municipality/City of any change in the status of its ownership structure and shall surrender the original copy of the BMBE Certificate of Authority for notation of the transfer.

Applicant's/Authorized Representative's Signature

Over Printed Name

BMBE REQUIREMENT CHECKLIST and Application Status

Name of Applicant _____
Name of Owner/Manager/President _____
Address and Contact nos. _____
Type of Application: New _____ Renewal _____
Date of Application _____ Date of Acceptance of Documents _____

DOCUMENTS VERIFIED FROM THE ORIGINAL COPIES

- 1. SEC – Corporation
- CDA- Cooperative
- DTI- Sole Proprietorship

- 2. TIN

- 3. Mayor's Permit

- 4. BIR Registration Certificate

- 5. Sworn Affidavit that the enterprise is barangay-based and microbusiness in nature and scope
- 6. Sworn State of Asset and Liabilities

- 7. Pictures of the place of business and its assets other than intangibles

- 8. Copy of Loan Contracts/ Duly Notarized Certificate of Amortization and Payment on the Loan
- 9. Income Tax Return, if already existing/ Annual Information Return for renewal of application

Findings: _____

Recommendation: _____

Verified by: _____ Date verified: _____

