



Republika ng Pilipinas

Lungsod ng Caloocan



TANGGAPAN NG SANGGUNIANG PANLUNGSOD

ORDINANCE NO. 0699 S. 2017

(PROPOSED ORDINANCE NO. 10-086)

**AN ORDINANCE CREATING AN OFFICE FOR THE CALOOCAN
ANTI- DRUG ABUSE (OCADA) AND FOR OTHER PURPOSES.**

SPONSORED BY:

Hon. MA. MILAGROS "ROSE" S. MERCADO

CO-SPONSORED BY:

Hon. CARMELO F. AFRICA III, Hon. DEAN ASISTIO, Hon. AURORA "ONET" A. HENSON, JR.,
Hon. CHRISTOPHER E. MALONZO, Hon. MARYLOU "ALOU" NUBLA, Hon. ANNA KARINA TEH,
Hon. LUIS. O. ASISTIO III, Hon. EDGARDO N. ARUELO, Hon. TOLENTINO J. BAGUS,
Hon. CAROLYN C. CUNANAN, Hon. ROBERTO R. SAMSON
and Hon. MARC MERVILLE T. OROZCO

WHEREAS, Section 51 of Republic Act No. 9165 otherwise known as the Dangerous Drugs Act of 2002 mandates the local government units to *appropriate a substantial portion of their respective annual budgets to assist in or enhance the enforcement of this Act giving priority to preventive or educational programs and the rehabilitation or treatment of drug dependents.*

WHEREAS, Section 458 (a) (1) (viii) of Republic Act No. 7160 otherwise known as the Local Government Code of 1991 empowers the Sangguniang Panlungsod to *"determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from city funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the city government;"*

WHEREAS, the Caloocan City Anti-Drug Abuse Council has been reorganized to further strengthen the planning, implementation, and evaluation of drug abuse prevention activities; provide for an effective mechanism for the coordination of existing services and programs; conduct information and education campaign against illegal drugs; and monitor and report to proper authorities drug pushers and drug users in the City;

WHEREAS, in view of the foregoing, it becomes necessary to create a functional office that will truly provide administrative and technical support to the Council.

AN ORDINANCE CREATING AN OFFICE FOR THE CALOOCAN ANTI- DRUG ABUSE (OCADA) AND FOR OTHER PURPOSES.

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NOW, THEREFORE, BE IT ORDAINED as it is hereby ordained by the Sangguniang Panlungsod in session duly assembled THAT:

SECTION 1. OFFICE OF CALOOCAN ANTI-DRUG ABUSE (OCADA) - There shall be created an Office for the Caloocan Anti-Drug Abuse hereinafter referred to as OCADA whose main task is to provide administrative and technical support to the Council.

It shall be headed by a City Government Assistant Department Head II who serves as the focal person of the Council’s programs, projects, services and activities. He must possess adequate knowledge, training and experience in the field of dangerous drugs and in any of the following fields: law, medicine, psychology or social work.

SECTION 2. ORGANIZATIONAL COMPONENTS – To effectively discharge its mandate, OCADA shall be composed of the following components: (a) Preventive Education Section, Treatment and Rehabilitation Section, Legal Section, Administrative Section and Operation Section.

SECTION 3. COMPENSATION AND QUALIFICATION STANDARDS - OCADA shall have the following staffing pattern subject to and in accordance with the rules and regulations promulgated by the Civil Service Commission:

POSITION	SALARY GRADE	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
CGADH II	24	Bachelor’s Degree	Four (4) years supervisory/ management experience	Twenty four (24) hours of supervisory/ management training	Career Service (Professional)
PREVENTIVE EDUCATION SECTION					
(1) Social Welfare Officer III	18	Bachelor’s Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional)

AN ORDINANCE CREATING AN OFFICE FOR THE CALOOCAN ANTI- DRUG ABUSE (OCADA) AND FOR OTHER PURPOSES.

(1) Social Welfare Officer II	15	Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)
(1) Administrative Officer III (Record Officer II)	14	Bachelor's Degree	1 year of relevant experience	4 hours of relevant training	Career Service (Sub-professional)
2 Psychologist I	11	Bachelor's Degree Psychology	None required	None required	Career Service (Sub-professional)
(1) Social Welfare Assistant	8	Completion of 2 years in College	1 year of relevant experience	4 hours of relevant training	Career Service (Sub-Professional)
TREATMENT AND REHABILITATION SECTION					
(1) Medical Officer III	21		None required	None required	RA 1080
(1) Nurse IV	19	Bachelor of Science in Nursing	2 years of relevant experience	8 hours of relevant training	RA 1080
(1) Social Welfare Officer III	18	Bachelor's Degree in relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional)

AN ORDINANCE CREATING AN OFFICE FOR THE CALOOCAN ANTI- DRUG ABUSE (OCADA) AND FOR OTHER PURPOSES.

(1) Social Welfare Officer II	15	Bachelor's Degree in relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)
2 Psychologist I	11	Bachelor's Degree Psychology	None required	None required	Career Service (Professional)
LEGAL SECTION					
(1) Attorney	18	Bachelor's of law	None required	None required	RA 1080
(1) Administrative Officer III (Record Officer II)	14	Bachelor's Degree	1 years of relevant experience	4 hours of relevant training	Career Service (Professional)
(1) Legal Assistant II	12	Bachelor's Degree	None required	None required	Career Service (Professional)

AN ORDINANCE CREATING AN OFFICE FOR THE CALOOCAN ANTI- DRUG ABUSE (OCADA) AND FOR OTHER PURPOSES.

(1) Administrative Aide IV (Clerk II)	4	Completion of 2 years studies in college	None required	None required	Career Service (Professional)
ADMINISTRATIVE SERVICES SECTION					
(1) Administrative Officer V (Administrative Officer III)	18	Bachelor's Degree	2 years of relevant experience	8 hours of relevant training	Career service (Professional)
(1) Administrative Assistant II (Administrative Assistant)	8	Completion of 2 years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Sub-professional)
(1) Administrative Aide VI (Clerk III)	6	Completion of 2 years studies in college	None required	None required	Career Service (Sub-professional)
(1) Administrative Aide IV (Driver II)	4	Elementary School graduate	None required	None required	Professional Driver's License
(1) Administrative Aide III (Utility Worker II)	3	Must be able to read and write	None required	None required	None required

AN ORDINANCE CREATING AN OFFICE FOR THE CALOOCAN ANTI- DRUG ABUSE (OCADA) AND FOR OTHER PURPOSES.

OPERATIONS SECTION					
(1) Security Officer II	15	Bachelor's Degree Relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)
(1) Security Officer I	11	Bachelor's Degree Relevant to the job	None required	None required	Career Service (Professional)
(1) Security Guard	3	High School Graduate	None required	None required	Security Guard License

SECTION 4. FUNDING - Such amount as are necessary for the effective operation of OCADA shall be made available and incorporated in the annual budget the City.

SECTION 5. SEPARABILITY CLAUSE -If, for any reason, any section or provision of this Ordinance is declared unconstitutional or invalid, the remaining sections or provisions not affected thereby, shall continue to be in full force and effect.

SECTION 6. REPEALING CLAUSE - All ordinances, resolutions, local rules or regulations which are inconsistent or contrary to the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 7. EFFECTIVITY - This Ordinance shall take effect on the day following its publication as required under RA 7160.

Page 7 of 7 Ordinance No. 0699 s. 2017
AN ORDINANCE CREATING AN OFFICE FOR THE CALOOCAN ANTI- DRUG ABUSE (OCADA) AND
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**ENACTED BY THE SANGGUNIANG PANLUNGSOD, CITY OF CALOOCAN IN ITS
REGULAR SESSION HELD ON THE 30th DAY OF AUGUST, 2017.**

HON. CARMELO F. AFRICA III
CITY COUNCILOR

HON. EDGARDO N. ARUELO
CITY COUNCILOR

HON. DEAN ASISTIO
CITY COUNCILOR

HON. LUIS O. ASISTIO III
CITY COUNCILOR

HON. AURORA "ONET" A. HENSON, JR.
CITY COUNCILOR

HON. TOLENTINO J. BAGUS
CITY COUNCILOR

HON. CHRISTOPHER E. MALONZO
CITY COUNCILOR

HON. CAROLYN C. CUNANAN
CITY COUNCILOR

(ON-LEAVE)

HON. MARYLOU "ALOU" NUBLA
CITY COUNCILOR

HON. MA. MILAGROS "ROSE" S. MERCADO
CITY COUNCILOR

HON. ANNA KARINA TEH
CITY COUNCILOR

HON. ROBERTO R. SAMSON
CITY COUNCILOR

HON. MARC MERVILLE T. OROZCO
CITY COUNCILOR

APPROVED BY HIS HONOR, THE CITY MAYOR ON _____, 2017.

APPROVED BY:

CERTIFIED BY:

HON. OSCAR G. MALAPITAN
City Mayor

HON. LUIS MACARIO E. ASISTIO
City Vice Mayor and Presiding Officer

ATTESTED BY:

LILIBETH M. LUAKIAN
Secretary to the Mayor

LORENZO O. SUNGA, JR.
Secretary
Sangguniang Panlungsod